



# St. Francis' High School

F-4, Phase VI, Hayatabad, Peshawar

Phone: 091-5860541-42-44

Circular No.: **1/2025**

Wednesday, 19<sup>th</sup> February, 2025.

Dear Parents,

Academic session 2024-25 is coming to an end. This circular contains important information about our activities in the next few weeks. So, kindly read it carefully and keep it safe for future reference.

## 1. **Promotion Test:**

The schedule and syllabi of all subjects for all classes for the Promotion Test has been printed and given to the students. These are also available on our website ([sfhs.edu.pk](http://sfhs.edu.pk)).

**Timings from 1<sup>st</sup> March: 8:00 a.m. to 11:30 a.m. (Mondays to Saturdays)**

- Please remember that we keep the highest standards of fairness and integrity in our exams.
- Any student found guilty of using unfair means will be disqualified and will be struck off the school roll.
- Parents are requested to refrain from contacting the staff members seeking help in promotion. This will also result in disqualification and expulsion of the students concerned.
- It must be made clear that we do not allow the students to bring any sort of digital devices to school. Smart Watches are considered as cheating material, and therefore, strictly prohibited!
- Parents are requested to ensure their children have all the stationery they need. Students are discouraged to share stationery during the paper. Students of Classes 8 have to bring their own calculators.

## 2. **Result of Promotion Test:**

The result of promotion test will be given to parents on Monday, 24<sup>th</sup> March 2025. Timings: 8:30 a.m. to 12:00 noon.

- The decision of the Principal regarding promotion is **FINAL**. We do not promote students on provisional basis.
- As already informed, any student who fails twice in their academic career will be issued School Leaving Certificate.

## 3. **Book Stall:**

Our bookseller provides the facility of buying books from the book stall set up temporarily in the school premises. The stall will be open from 24<sup>th</sup> March to 8<sup>th</sup> April 2025 excluding Eid Holidays. Timings: 8:00 a.m. to 1:00 p.m. Please note: Parents are under no compulsion to buy books from the book stall.

## 4. **New Academic Session 2024-25:**

Our new Academic Session will begin on **Monday 7<sup>th</sup> April, 2025.**

Timings: 7:30 a.m. to 1:35 p.m.

## 5. **Revised Fee Structure:**

As per PSRA Regulations, the revised fee structure w.e.f. April 2025 will be as follows:

Tuition Fee for all classes: Rs. 10,620/- per month followed by 20% sibling concessions subject to the provision of NADRA Form B – payable by 10<sup>th</sup> of each month.

## 6. **Clearance of Outstanding Dues:**

Kindly clear all the outstanding dues of tuition fees so that your children may sit for examination without any hassle.

## 7. **Admissions Open:**

Interviews and tests for admission to Classes Playgroup [Age: 2.5-3.5 years] to 7 are in progress. Those who wish to seek admission for their children may contact the admission office on 091-5860585 during working hours.

I pray and wish good luck to all my students appearing for the Promotion Test. May God Almighty help our children climb higher and higher on the ladder of success year after year.

God bless you all.

Yours sincerely,  
Francis Sales Fernando,  
Principal