



# St. Francis' High School

F-4, Phase VI, Hayatabad, Peshawar

Phone: 091-5860541-42-44

Circular No.: 06/2022

Saturday, 24<sup>th</sup> September, 2022.

Dear Parents,

We have successfully concluded our First Test. Now we are all set to carry out co-curricular and extra-curricular activities that we have planned for the next term. Please read the following points carefully as they are aimed at wholesome and disciplined development of our children.

## **1. Revised School Timings and Punctuality:**

School timings from Monday, 26<sup>th</sup> September: 8:30 a.m. to 1:35 p.m. (Fridays: 8:30 to 11:30 a.m.)

It is the parents' responsibility to make sure that their children reach school on time. We have observed slackness in this regard and we are planning to close the gates after 8:30 a.m.

## **2. Preparations for the Sports Meet:**

We shall start practising and preparing for our Annual Athletics Sports Meet right after the First Test. Encourage your children to take part in various track/field events and team sports that we offer. It is compulsory for all young athletes to wear track suits of their respective house. No student will be allowed to take part in any game without track suit. The students with aptitude for music and drum beats may join our school band. However, only those students are allowed to join the band who secure A+ grade in the First Test.

## **3. Karate Coaching Classes:**

We are starting special coaching classes of Karate from 1<sup>st</sup> October 2022. The details of timings, kit and registration charges will be communicated to those who express interest in these classes.

## **4. Proper Uniform:**

Please make sure that your children wear proper school uniform-neat, tidy and properly pressed. We are also very strict about personal hygiene, i.e., properly trimmed nails and hair. We take strict action against the boys with messy, long hair or those with peculiar hair styles. I would advise all parents to read the Rules & Regulations in Students' Diaries time to time, to keep themselves aware of our policy on discipline and uniform. Please visit [sfhs.edu.pk/uniform/](http://sfhs.edu.pk/uniform/) for details of the uniform.

## **5. Checking and Signing of Students' Diaries:**

As per rules, parents are required to check and sign the diary daily, as it contains important updates on your child's progress in academics and behaviour. Only the parents are supposed to sign the diary. Tutors or brothers/sisters are not allowed to sign.

## **6. Use of Cupboards to Reduce the Weight of School Bag:**

We have provided secure storage facility in cupboards with ample space in the classrooms. The students should leave their books/notebooks in the cupboards if they don't need them at home for revision on any particular day. This will help to reduce the extra burden from the school bag.

## **7. Use of English in School:**

We have taken steps to ensure that all students speak in English on-campus, all the time. Very soon, we shall take strict action against those who habitually speak in any other language.

## **8. Payment of Fee on Time:**

As responsible parents, it is your duty to clear the dues on time. Not only that it saves you and your children from embarrassment of getting reminders, it also helps us to provide facilities to your children without any hinderance.

## **9. First Parent/Teacher/Pupil Meeting:**

The first PTP meeting is scheduled on Saturday, 8<sup>th</sup> October 2022. Timings: 8:30 a.m. to 1:00 p.m. The result of the First Test will be given to parents in this meeting. Both parents must attend this meeting to set the course of academic progress of their children, in consultation with the teachers. If you need a discussion longer than the teacher can manage on this day, please set an appointment with the concerned teacher in the following week.

Let us all join hands and make our best efforts for continued development of our children in all domains. God bless you all.

Yours sincerely,

Francis Sales Fernando  
Principal